

**COUNTY of CLINTON
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA
ANNUAL MEETING
SEPTEMBER 10, 2018**

Call to Order:

(T. Trahan)

Roll Call:

Introduce New Executive Director

Reading of Notice of Meeting: Published in the *Press-Republican* on December 26, 2016

Reading and Approval of the Minutes: August 6, 2018 Regular Meeting

Public Comment:

Treasurer's Report:

(K. Defayette)

1. Report on the CCIDA

Old Business:

1. Annual Review and Approval of Policies
 - Access to Agency Records (FOIA) Policy
 - Assessment of Internal Controls Policy
 - Bylaws
 - Code of Ethics
 - Compensation Policy
 - Defense and Indemnification of Board Members Policy
 - Discretionary Funds Policy
 - Eligible Projects Policy
 - Fee Policy
 - Investment Policy
 - Lease Policy
 - Loan and Credit Policy (Prohibiting Extension of Credit to Board Members/Staff)
 - Local Labor Policy
 - Open Meetings Policy
 - Organizational Chart
 - Procurement Policy
 - Real Property Acquisition Policy
 - Real Property Disposition Policy
 - Recapture Policy
 - Retaliatory Action (Whistleblower Protection) Policy
 - Time and Attendance Policy

- Travel Policy
 - Uniform Tax Exemption Policy (UTEP)
2. Board Evaluations/Conflict of Interest Statements
 3. Other Business as Required

New Business:

1. Other Business as Required

Appointment of Chair Pro-tem

(T. Trahan)

Election of Officers and Staff:

(Chair Pro-tem)

Slate of Officers and Staff:

Trent Trahan - Chairperson
David Hoover - Vice Chairperson
Michael Zurlo - Secretary
Kim Murray – Assistant Secretary
Keith Defayette - Treasurer
George W. Cregg, Jr. Esq.–Special Counsel
- Executive Director

Turn Meeting Over to Newly Elected Chair

(Chair Pro-tem)

Committee Appointments:

(T. Trahan)

Audit Committee:

Keith Defayette - Chairperson
Mark Leta – Vice Chairperson
Trent Trahan - Member
Dave Hoover- Member
John VanNatten - Member

Finance Committee:

Keith Defayette - Chairperson
Kim Murray – Vice Chairperson
Trent Trahan - Member

Governance Committee:

Mike Zurlo – Chairperson
John VanNatten, Vice-Chairperson
Dave Hoover, Member

Executive Director’s Report:

Adjournment: