

**Minutes of the  
Clinton County Capital Resource Corporation  
Monday, December 8, 2025**

The meeting was called to order by Trent Trahan, Chairperson, at 1:22 p.m. at the Clinton County Capital Resource Corporation (CCCRC) offices located at 137 Margaret Street, Suite 208, Plattsburgh, New York.

**MEMBERS PRESENT:**                   Trent Trahan, Chairperson  
   Michael Zurlo, Secretary  
   Christine Peters, Esq., Member  
   John VanNatten, Member

**EXCUSED:**                               David Hoover, Vice Chairperson  
   Joey Trombley, Treasurer and Chief Financial Officer  
   Mark Leta, Assistant Secretary

**STAFF PRESENT:**                       Molly Ryan, Executive Director  
   Shannon Wagner, Esq., Agency Counsel  
   Christopher Canada, Esq., Agency Counsel  
   Toni Moffat, Executive Assistant

T. Trahan stated that there was a quorum present.

T. Trahan waived the reading of the notice of the meeting published in the Press Republican on December 13, 2024.

**Approval of the Minutes of the November 17, 2025 Meeting**

T. Trahan asked if there were any questions regarding the draft minutes of the November 17, 2025 meeting of the Clinton County Capital Resource Corporation (CCCRC). There were none.

On a motion by J. VanNatten, and seconded by C. Peters, it was unanimously carried to approve the minutes of the November 17, 2025 meeting of the CCCRC.

**Public Comment**

There was no public comment.

**Treasurer's Report**

C. Peters reviewed the November 2025 Treasurer's Report. There were no questions or concerns.

On a motion by M. Zurlo, and seconded by J. VanNatten, it was unanimously RESOLVED to approve the November 2025 Treasurer's Report as presented by C. Peters.

### **Initiation of 2025 Audit**

On a motion by J. VanNatten, and seconded by C. Peters, it was recommended to initiate the 2025 Audit. Motion carried. It was agreed that the CCCRC Audit Committee will meet and formally approve the initiation of the 2025 Audit at the January 2026 meeting.

### **Old Business**

There was no old business to report.

### **New Business**

There was no new business to report.

There being no further business to discuss, on a motion by M. Zurlo, and seconded by C. Peters, the meeting adjourned at 1:23 p.m.



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Trent Trahan, Chairperson