

**Minutes of the
County of Clinton Industrial Development Agency
Governance Committee
March 24, 2025**

The meeting was called to order by Michael Zurlo, Chairperson, at 12:32 p.m. at the County of Clinton Industrial Development Agency (CCIDA) office located at 137 Margaret Street, Suite 208, Plattsburgh, New York.

MEMBERS PRESENT: Michael Zurlo, Chairperson
John VanNatten, Vice Chairperson
David Hoover, Member

ABSENT: Keith Defayette, CCIDA Member
Joey Trombley, CCIDA Member

STAFF PRESENT: Christopher Canada, Esq., Agency Counsel
Shannon Wagner, Esq., Agency Counsel
Mark Leta, CCIDA Member
Trent Trahan, CCIDA Member
Molly Ryan, Executive Director
Toni Moffat, Executive Assistant
Dorothy Brunell, Administrative Assistant

OTHERS PRESENT: Eric Will, AES Clean Energy
Bret Hastings, AES Clean Energy
Maitland Robinson, AES Clean Energy
Jason Menghile, Vortex USA, Inc. (via VideoConference)

M. Zurlo waived the reading of the notice of the meeting published in the *Press Republican* on December 13, 2024.

Reading and Consideration of the Draft Minutes of the CCIDA Governance Committee Meeting of December 11, 2023

M. Zurlo waived the reading of the minutes of the December 11, 2023 Governance Committee meeting. He asked if there were any questions regarding the draft minutes and there were none.

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously carried to approve the minutes of the December 11, 2023 Governance Committee meeting as presented.

Public Comment

There was no public comment.

Old Business

There was no old business to report.

New Business

Review and Recommend Approval of the 2024 Annual Reports

Staff reviewed the following:

- 2024 CCIDA Mission and Operations Statement
- 2024 CCIDA Operations and Accomplishments
- 2024 CCIDA Performance Measures Report
- 2024 CCIDA Procurement Report
- 2024 CCIDA Real Property Report
- 2024 CCIDA Investment Report

On a motion by D. Hoover, and seconded by J. VanNatten, it was unanimously approved to advance all documents to the Board for approval and posting to PARIS.

There being no further business to discuss, D. Hoover motioned to adjourn the meeting at 12:34 p.m., seconded by J. VanNatten.


Michael Zurlo, Governance Committee Chairperson