

**Minutes of the  
County of Clinton Industrial Development Agency  
Audit Committee  
March 25, 2019**

The meeting was called to order by Mark Leta, Vice Chairperson, at 2:10 p.m., at the office of the County of Clinton Industrial Development Agency, 137 Margaret Street, Plattsburgh, New York 12901.

**MEMBERS PRESENT:** Mark Leta, Vice Chairperson  
Trent Trahan, Member  
David Hoover, Member

**MEMBERS EXCUSED:** Keith Defayette, Chairperson  
John VanNatten, Vice Chairperson

**OTHERS PRESENT:** Renee McFarlin, Executive Director  
Christopher Canada, Esq., Agency Counsel  
Michael Zurlo, CCIDA Member  
Toni Moffat, Executive Assistant  
David Bushey, Martindale Keysor

M. Leta waived the reading of the notice of the meeting published in the *Press Republican* on December 22, 2018.

**Review of Draft Audited Financial Statements**

D. Bushey reviewed the combined draft audited financial statements for the CCIDA and the CIDA, LLC. He noted the audit is substantially complete with the exception of PARIS reporting and an audit response from the Champlain Valley Physicians Hospital. All information pertains to the CCIDA and there was no activity for the CIDA, LLC. He noted that the audit found no deficiencies or weakness in the internal controls. This was a clean unmodified audit with no findings.

**Reading and Consideration of the Draft Minutes of the CCIDA Governance meeting of December 10, 2018**

M. Leta waived the reading of the minutes of the December 10, 2018 regular meeting. He asked if there were any questions regarding the draft minutes and there were none.

On a motion by D. Hoover, and seconded by T. Trahan, it was unanimously carried to approve the minutes of the December 10, 2018 regular meeting.

**Public Comment:**

There was no public comment.

**Old Business**

There was no old business to report.

**New Business**

Recommend Approval of Resolution Accepting Audit and Authorizing Posting of Same on PARIS

On a motion by T. Trahan, and seconded by D. Hoover, it was unanimously RESOLVED to accept the audited financial statements as presented by D. Bushey, and to move to the Full Board for approval and authorization posting of same on PARIS.

There being no further business to discuss, the meeting adjourned at 2:27 p.m.



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Mark Ieta, Audit Committee Vice Chairperson