

**CLINTON COUNTY
CAPITAL RESOURCE CORPORATION
AGENDA
ANNUAL MEETING
SEPTEMBER 11, 2017**

Call to Order:

(T. Trahan)

Roll Call:

Reading of Notice of Meeting: Published in the *Press-Republican* on December 26, 2016

Reading and Approval of the Minutes:

- September 12, 2016 Annual Meeting; and
- August 14, 2017 Regular Meeting

Public Comment:

Treasurer's Report:

1. Report on the Clinton County Capital Resource Corp. (K. Defayette)

Old Business:

1. Annual Review and Approval of Policies
 - Assessment of Internal Controls Policy
 - Bylaws
 - Code of Ethics
 - Compensation Policy
 - Fee Policy
 - Investment Policy
 - Organizational Chart
 - Procurement Policy
 - Property Acquisition Policy
 - Property Disposition Policy
 - Retaliatory Action (Whistleblower Protection) Policy
 - Travel Policy
 - Uniform Tax Exemption Policy (UTEP)
2. Board Evaluations
3. Other Business as Required

New Business:

1. Other Business as Required

Appointment of Chair Pro-tem (TBD)

Election of Officers and Staff: (Chair Pro-tem)

Slate of Officers and Staff: Trent Trahan – Chairperson
David Hoover - Vice Chairperson
Michael Zurlo - Secretary
Kim Murray– Assistant Secretary
Keith Defayette - Treasurer
George W. Cregg, Jr. Esq. – Special Counsel
Melissa McManus - Executive Director

Turn Meeting Over to Chair (Chair Pro-tem)

Committee Appointments: (T. Trahan)

Audit Committee: Keith Defayette - Chairperson
Mark Leta – Vice Chairperson
Trent Trahan - Member
Dave Hoover- Member

Finance Committee: Keith Defayette - Chairperson
Kim Murray – Vice Chairperson
Trent Trahan - Member

Governance Committee: Mike Zurlo – Chairperson
John VanNatten, Vice-Chairperson
Dave Hoover, Member

Executive Directors Report: (M. McManus)

Adjournment: