

**Minutes of the
County of Clinton Industrial Development Agency
Governance Committee
December 11, 2023**

The meeting was called to order by Michael Zurlo, Chairperson, at 12:06 p.m. at the County of Clinton Industrial Development Agency (CCIDA) office located at 137 Margaret Street, Suite 208, Plattsburgh, New York.

MEMBERS PRESENT: Michael Zurlo, Chairperson
John VanNatten, Vice Chairperson
David Hoover, Member

STAFF PRESENT: Christopher Canada, Esq., Agency Counsel (via Teleconference)
Shannon Wagner, Esq., Agency Counsel (via Teleconference)
Mark Leta, CCIDA Member
Keith Defayette, CCIDA Member
Trent Trahan, CCIDA Member
Joey Trombley, CCIDA Member
Molly Ryan, Executive Director
Dorothy Brunell, Administrative Assistant

OTHERS PRESENT: Matt Effler, Catalyze-Pombrio Solar Farms 1 & 2 Microgrid, LLC
Marie Agan, Local Representative, Bull Run Energy, LLC

M. Zurlo waived the reading of the notice of the meeting published in the *Press Republican* on December 22, 2022.

Reading and Consideration of the Draft Minutes of the CCIDA Governance Committee Meetings of December 12, 2022

M. Zurlo waived the reading of the minutes of the December 12, 2022 Governance Committee meeting. He asked if there were any questions regarding the draft minutes and there were none.

On a motion by D. Hoover, and seconded by J. VanNatten, it was unanimously carried to approve the minutes of the December 12, 2022 Governance Committee meeting as presented.

Public Comment

There was no public comment.

Old Business

Review and Recommend Approval of the 2023 Annual Reports

Staff reviewed the following:

- 2023 CCIDA Mission and Operations Statement
- 2023 CCIDA Operations and Accomplishments
- 2023 CCIDA Performance Measures Report
- 2023 CCIDA Procurement Report
- 2023 CCIDA Real Property Report
- 2023 CCIDA Investment Report

On a motion by D. Hoover, and seconded by J. VanNatten, it was unanimously approved to advance all documents to the Board for approval and posting to PARIS.

New Business

There was no new business to report.

There being no further business to discuss, J. VanNatten motioned to adjourn the meeting at 12:08 p.m., seconded by D. Hoover.

Michael Zurlo, Governance Committee Chairperson