

**Minutes of the
County of Clinton Industrial Development Agency
Audit Committee
December 11, 2023**

The meeting was called to order by Keith Defayette, Chairperson, at 12:03 p.m., at the County of Clinton Industrial Development Agency (CCIDA) office located at 137 Margaret Street, Suite 208, Plattsburgh, New York.

MEMBERS PRESENT: Keith Defayette, Chairperson
Mark Leta, Vice Chairperson
David Hoover, Member
Trent Trahan, Member
John VanNatten, Member

STAFF PRESENT: Christopher Canada, Esq., Agency Counsel (via Teleconference)
Shannon Wagner, Esq., Agency Counsel (via Teleconference)
Michael Zurlo, CCIDA Member
Joey Trombley, CCIDA Member
Molly Ryan, Executive Director
Dorothy Brunell, Administrative Assistant

OTHERS PRESENT: Matt Effler, Catalyze-Pombrio Solar Farms 1 & 2 Microgrid, LLC
Marie Agan, Local Representative, Bull Run Energy, LLC

K. Defayette waived the reading of the notice of the meeting published in the *Press Republican* on December 22, 2022.

Reading and Consideration of the Draft Minutes of the CCIDA Audit Meeting March 20, 2023

K. Defayette waived the reading of the minutes of the March 20, 2023 Audit Committee meeting. He asked if there were any questions regarding the draft minutes and there were none.

On a motion by M. Leta, and seconded by D. Hoover, it was unanimously carried to approve the minutes of the March 20, 2023 Audit Committee meeting as presented.

Public Comment

There was no public comment.

Old Business

There was no old business to report.

New Business

Recommend Initiation of the 2023 Audit

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously RESOLVED to recommend initiation of the 2023 Audit and to move to the Board for acceptance and approval.

There being no further business to discuss, M. Leta motioned to adjourn the meeting at 12:04 p.m., seconded by J. VanNatten.

Keith Defayette, Audit Committee Chairperson